

7.3 DEMENTIA-FRIENDLY ENVIRONMENTAL SCAN TEMPLATE

This Environmental Scan Template is designed to be used alongside the Dementia-Friendly Environmental Checklist. It helps communities, organizations, and businesses document observations, identify priority improvements, and track follow-up actions during and after a walk-through of a physical space.

Instructions: Complete this template while using the Dementia-Friendly Environmental Checklist during a walk-through. Focus on practical observations and realistic improvements. This scan may be revisited periodically to document progress.

1. SITE INFORMATION

Site / Organization Name	Address / Location	Type of Space	Date of Scan	Conducted By

2. WALK-THROUGH OBSERVATIONS

Area Reviewed	What Is Working Well	Challenges or Barriers Observed	Immediate Fixes Identified	Notes
Entrance & Parking				
Signage & Wayfinding				
Lighting				
Flooring & Visual Contrast				
Noise & Distractions				
Safety & Accessibility				
Staff & Support				

3. PRIORITY IMPROVEMENTS

Priority Improvement	Area Addressed	Estimated Level of Effort (Low/Medium/High)	Responsible Party	Target Completion Date

4. FOLLOW-UP & PROGRESS TRACKING

Improvement Action	Status (Planned / In Progress / Completed)	Date Completed	Notes

5. SUMMARY & NEXT STEPS

Key strengths identified:

Key opportunities for improvement:

Next steps or recommendations:

This Environmental Scan Template supports dementia-friendly community practices and complements the Dementia-Friendly Environmental Checklist.